

## Holy Cross Site Advisory Council (SAC) November meeting minutes

Date: Thursday, November 16, 2017

### Members Present:

Sharon Gast – Principal

Claudia Wheeler – President

Chris Sack – Vice President

Jaris Briski – Treasurer

Craig Hendry – Secretary

Jessica DeGroot

Molly Charles

John Stefl

Mike Shea

### Excused absence:

Father Dane Radecki

6:01pm Opening Prayer: Claudia Wheeler

6:02pm October meeting review:

- Review of Teacher's Lounge update. Sharon shared pictures and renderings of potential floor plans. John Stefl and Chip Hendry to design a floor plan, obtain pricing, and present at December SAC meeting.

6:14pm Principals' report – Sharon Gast

- Catholic Identity and Religion Programs: For Advent the school will be conducting a collection for Mrs. Cullen and her medical mission trio to Guatemala. A 150<sup>th</sup> Anniversary Prayer book will be published containing prayers by the students and teachers.
- Marketing and Enrollment: Marketing Committee met on November 8<sup>th</sup>. John Stefl gave detailed report on efforts underway, and those being discussed. No action items for SAC at this time. A banner is being made for the 150<sup>th</sup> Anniversary. Help will be needed to hang it. More info to follow upon receipt of banner.
- School Needs: Locks for upstairs classrooms. Lengthy discussion regarding applicable building and fire codes. Equipping existing doors with locks is not financially feasible, nor legal. John Stefl will follow up regarding door replacement. A list of Teacher needs / wish list was presented. Action being taken on several items with follow-up at December meeting.
- Follow up and miscellaneous: Checked with Heidi J at GRACE regarding collection of TSF monies. It cannot be added to the following year's tuition.

7:02pm Treasurers' Report – Jaris Briski

- Updated financial report distributed. Fall Fest final profit should be clarified by December meeting. Updated buyout numbers and Amazon Smiles contributions.

7:08pm TSF Tracking

- Updated TSF statements to be issued at the end of trimester.

7:24pm Fundraising

- Update on auction – Jessica DeGroot and Molly Charles. First auction meeting to be held at Rosatis, Monday 11/18/17.
- Use of a software application for bidding on auction items is in discussion with GRACE and auction committee. More info to follow

7:38 Adjourn