

## **Holy Cross Catholic School Site Advisory Committee 9/20/2016 Meeting Minutes**

### SAC Members in Attendance:

John Peterson – Chair (term through June 2017)  
Claudia Wheeler – Vice-Chair (term through June 2017)  
Todd Nennig – Treasurer (term through June 2019)  
Jennifer Schwitzer – Secretary (term through June 2019)  
Margie Collins (term through June 2017)  
Chip Hendry (term through June 2017)  
Chris Sack (term through June 2019)  
Principal Sharon Gast  
Father Mike Weber

### SAC Members not in Attendance:

Mike Shea (term through June 2019)

## **MEETING**

### Opening Prayer – Father Mike

### Review of GRACE Meeting on 9/19/16 – John Peterson and Sharon Gast

- Meeting led by Kim Desotell – President of GRACE
- State of GRACE update
- St. Matt's and Resurrection schools have merged into St. Father Allouez
- St. John Paul II Classical School is up and running in a portion of Holy Family – 3 grades currently
- GRACE-wide enrollment is up 10 students from last year
- Emersion program underway at St. Thomas More
- Academic goals – Focus on Catholic identity, math, world languages (Spanish (largest) and Mandarin), teaching all learners of different educational ability
- Financial Update:
  - Credit cards cannot be used for raffles
  - Raffle tickets cannot be sent by mail
  - Will have square credit card readers for fundraisers, etc. – will test at Holy Family, if successful will roll out to the other schools (1 at each school, may be able to borrow more for events)
- Marketing Update:
  - Have developed different templates we can use for marketing, mailings, etc.
- Suggestion to coordinate school auction dates so dates don't overlap

### Treasurer's Report – Todd Nennig

- Some buyout activity
- Some ancillary auction items that have come in

### TSF Matters

- Discussed questions presented by stakeholders

- Question re: tracking additional Football Mania ticket sales for TSF hours – John to follow up with Gary Davister
- Questions re: Lunch Duty:
  - Families cannot do additional lunch duties (in addition to the required 3 required) to fulfill their TSF hours requirement
  - Families can work additional duties and get paid by the HC lunch program
- Magazine Sale
  - Kicks off October 7<sup>th</sup>
  - No chair is needed
- Auction
  - Chair, co-chairs, or chair by committee needed
  - Discussed possibility of retaining a fundraising company (takes a certain % off the top)
  - Sharon will put an announcement in the newsletter
  - Will try to select a date that doesn't conflict w/ another school's date
  - Brainstormed other fundraising ideas, besides or in addition to the auction

#### Principal's Report – Sharon Gast

- Enrollment is up to 138, gained a new student
- Reorganizing the marketing committee – reaching out for new members
- Technology Update:
  - 2 new smart boards and projectors up (in K and 5<sup>th</sup> grade)
  - 2<sup>nd</sup> grade projector going up this week
  - Faculty in service 11/11 for smart board training
  - 2<sup>nd</sup> grade and EC rooms could use smart boards
  - Smart board software is being updated
- Catholic Identity Tool – 3 tools for Catholic identity; goes towards our accreditation
  - Did Tool 2 last year
    - Tool 2 covered:
      - Curriculum
      - Benchmarks for a Catholic Student upon graduation from school
      - Development & Advancement, Marketing & Fundraising
    - Faculty participated in the survey
    - Summary was presented to GRACE and well received
  - Will do tool 3 this year
    - Tool 3 covers:
      - Catholic Traditions & Practices
      - Church Teachings & Gospel Values
    - Given to the faculty today – will have their feedback to Sharon by 11/1
    - GRACE has asked the pastors to participate
    - Sharon would like a SAC member to complete this – Claudia will do it
    - Sharon has to have the summary and report to GRACE at the beginning of December

#### Other New Business –

- Playground / Eagle Scout Project –
  - Work is still planned
  - Putting in a border/perimeter around the playground

- That needs to be done before the fill can be put in
- Parish working w/ new software program to identify school families, faith formation families, and parish families

\*\* Next SAC Meeting is Tuesday, October 18<sup>th</sup> at 6:05 PM in the School Library \*\*